



ROCKEND PROPERTY ASSISTANT

Combining Australia's best property management software with accredited outsourced staff.



rockend
Property Assistant 
Powered by  beepo

With so much downward pressure on fees, **property management** has become a tough business.



Rockend software, combined with Beepo outsourcing is designed to help you compete and save costs, with a modern and efficient business model that's ready for the future. By outsourcing some of your more mundane tasks to a Rockend trained and accredited assistant, you can expand your operations without blowing your budget.

Sharpen your competitive edge by adding another person to your team – **without the costs of training**, HR and office expenses. Your outsourced staff are all pre-screened, university educated and highly trained, so you can rely on their work.

At Beepo, we measure and monitor all tasks rigorously to ensure **high quality standards are maintained**.

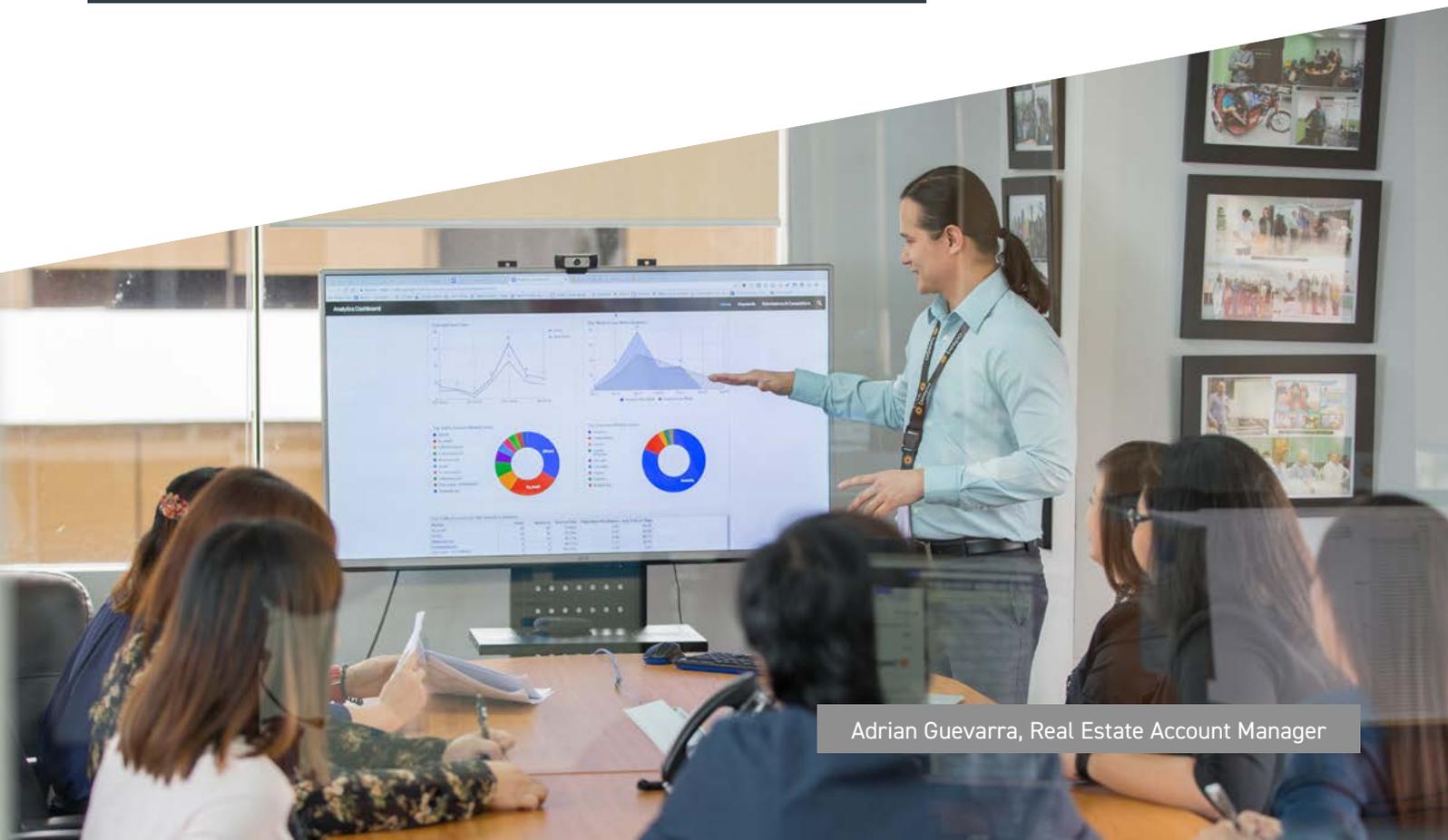
Plus, if staff need to take a day off work, you are guaranteed a replacement staff member to keep your tasks moving.



With Beepo, our Property Managers have gone from spending 90 minutes on a tenancy application, to 3-7 minutes, which makes a whole lot of sense.

Principal

With a **Rockend Property Assistant**, you can simplify your business, save costs and set yourself up to compete.



Adrian Guevarra, Real Estate Account Manager

Benefits of outsourcing with a Rockend Property Assistant include:

Reducing your business costs



Run your business more cost-efficiently with a Rockend Property Assistant who is willing and happy to take on all your mundane transactional tasks - for a fraction of the cost.

Getting expert assistance without the HR or training overhead



When you take advantage of a Rockend Property Assistant, you gain immediate access to Rockend trained and accredited people who are skilled in Rockend software and the industry. There's no need to worry about recruitment, training or even ongoing HR. It's all included.

Make your transition easy with minimal disruption and cost



Moving from REST to PropertyTree is a snap. We provide professionally trained staff to transition your business with minimal interruption and cost.

Growing without worrying about extra people, office space or IT



With a Rockend Property Assistant, you can bring on new clients quickly and scale the team as needed.

Improving the service you offer



With a Rockend Property Assistant, you'll be able to process tasks faster. You can also free up your local staff to build stronger relationships with your clients.

Increasing job satisfaction

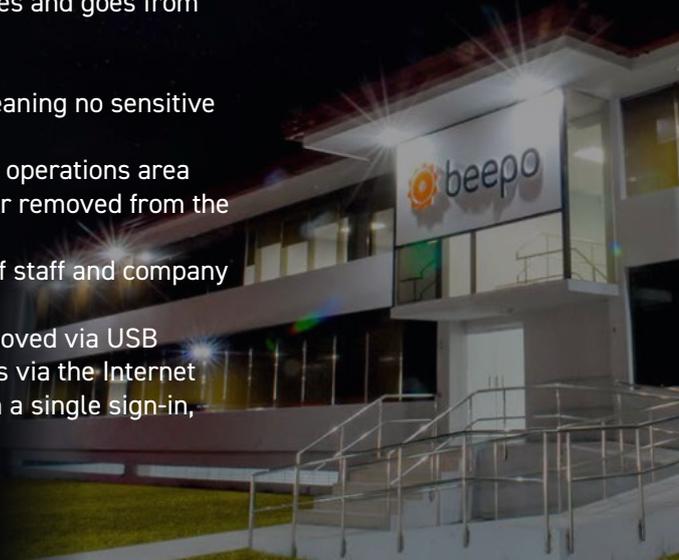


Unchain your property managers so they can do more of the job they love and less of the things they don't.

Privacy & security

We take client data very seriously, and as a result have finance industry standard, triple layered security. We have **9 primary security features** at our Philippines office:

1. Access control system to the main entrance - to monitor who comes and goes from building
2. Security personnel - security guard on-site 24/7
3. Locker room - no devices are allowed into the operations area, meaning no sensitive information can be recorded or removed
4. Biometric system - used for tracking staff entering and exiting the operations area
5. Clean desk policy - ensures no sensitive information is recorded or removed from the operations area
6. CCTV throughout the building - monitors the safety and security of staff and company property
7. USB access control - ensures no sensitive information can be removed via USB
8. Netguard - allows us to monitor and manage what staff can access via the Internet
9. Beepo secure - provides access to Cloud-based programs through a single sign-in, meaning staff don't have access to any of your passwords



ROCKEND PROPERTY ASSISTANT TASKS.

You can select which tasks you want completed for your office by a **Rockend accredited Property Assistant** including:



New Property Onboarding

- Property listings
- Tenancy marketing
- Tenancy application processing



New Tenant Onboarding

- Pre-occupancy
- Issue lease agreements
- Send new tenancy kits
- Schedule entry condition inspection
- Manage new tenant enquiries



Tenancy Management

- Arrears management
- Routine inspection management
- Maintenance and repair management
- Lease renewals



Tenancy Exit Administration

- Break lease administration
- Exit condition report
- Schedule inspection
- Complete bond refund process
- Manage exiting tenant enquiries



Having a staff member from Beepo means it's taken the pressure off the people who wore the pressure before. It's made a huge difference to the work environment for my admin staff here which just makes the office a happier, easier place to be.

Suzie Reid
Principal at Laing + Simmons
Double Bay Property Management



Real Estate Management Team

GET IN TOUCH TODAY FOR A FREE BUSINESS CONSULTATION

Let us help identify the best way for you to get started.



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www.beepo.com.au